

Internal regulation of the Faculty of Nuclear Sciences and Physical Engineering of the Czech Technical University in Prague was approved by the Academic Senate of CTU on 29th November 2017.

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Chair of the Academic Senate of the Czech Technical University

The Academic Senate of the Faculty of Nuclear Sciences and Physical Engineering of the Czech Technical University in Prague, pursuant to Sec. 27 par. 1 letter. b) and Sec. 33 par. 2 letter f) of Act N. 111/1998 Coll. on Higher Education as altered and amended by other acts, and further amended and altered (hereinafter referred to as "Higher Education Act") resolved to adopt the following Policies and Procedures for Admission of Foreign Students to Study Programmes at the Faculty of Nuclear Sciences and Physical Engineering of the Czech Technical University in Prague.

POLICIES AND PROCEDURES FOR ADMISSION OF FOREIGN STUDENTS TO STUDY PROGRAMMES AT THE FACULTY OF NUCLEAR SCIENCES AND PHYSICAL ENGINEERING OF THE CZECH TECHNICAL UNIVERSITY IN PRAGUE

Article 1 – Fundamental provisions

1. This Regulation specifies the policies and procedures for admission of foreign students to study programmes (pursuant to Art. 9 of the Statutes of the CTU and the Higher Education Act) and specific conditions of their training in the accredited programmes offered by the Faculty of Nuclear Sciences and Physical Engineering of the Czech Technical University in Prague (hereinafter referred to as "FNSPE CTU").
2. For the purpose of this Regulation, a foreigner is understood to be a natural person who is not a Czech national. Conditions under which a foreigner is entitled to reside in the Czech Republic are stipulated by special regulations.
3. To meet their academic duties, students of Slovak nationality may communicate in Slovak instead of Czech.

Article 2 – Admission policies for foreign students

1. Foreigners may be admitted to study programmes of FNSPE CTU (hereinafter referred to as “ full-time programmes”) as students in compliance with the Higher Education Act, as exchange students on exchange programmes organized by the Rector’s Office, as doctoral students on joint-degree programmes based on inter-university agreements, or as students on part-time lifelong learning courses (in accord with Art.3, par. 1c of the Code of Lifelong Education of CTU.
2. Full-time programmes at FNSPE CTU offered in Czech admit foreign students under the same conditions as other students. Admission requirements and conditions for entering these programmes are given by the admission procedures.
3. Full-time programmes of FNSPE offered in English admit foreign students under conditions laid down by the Higher Education Act (Sec. 58 par. 4), CTU regulations, and admission procedures.
4. Foreigners may also be admitted to study programmes offered by FNSPE CTU as exchange students on exchange programmes organized by the Rector’s Office. This type of programme is shorter than the standard full-time programme and is terminated neither by final examinations nor their parts.
5. Policies and regulations for foreigners on joint-degree doctoral programmes are laid down by Art.7 of the Guidelines and Regulations for Doctoral Programmes at FNSPE CTU.
6. Foreigners may also join part-time courses of lifelong learning (in accord with par.1 of Art.2 of these Policies and Procedures.

Article 3 – Enrolment of students

1. Foreigners are enrolled as full-time students after having passed the admission procedure, or as exchange students of part-time courses on the basis of an agreement.
2. To be admitted to a full-time Bachelor Programme, the applicant shall have completed full secondary or full secondary technical education and passed a school-leaving examination or its equivalent.
3. Admission of a foreigner to a Bachelor Programme with an exchange student status or to a Bachelor Course of Lifelong Learning arises from their unconditional enrolment on a Bachelor Programme at their home university.

4. Admission to a full-time Master Continuation Programme is conditioned by completion of a Bachelor or Master Programme.
5. Admission of a foreigner to a Master Continuation Programme with an exchange student status or to a Master Continuation Course of Lifelong Learning arises from their unconditional enrolment on a Master Programme at their home university.
6. Admission to a full-time Doctoral Programme is conditioned by completion of a Master Programme or Master Continuation Programme.
7. Admission of a foreigner to a Doctoral Programme with an exchange student status or to a Doctoral Course of Lifelong Learning is conditioned by their enrolment on a Doctoral Programme at their home university.
8. To be admitted to the chosen programme the foreigner shall prove their language competence.

Details for entering fulltime programmes are laid down by the admission procedure requirements; requirements for exchange programmes and lifelong learning courses are based on respective agreements.

Article 4 – Rights and duties of students

1. All foreign students enrolled at FNSPE CTU shall perform their duties following from the study programme they have enrolled on.
2. While enjoying the status of a foreign student, they abide by the Higher Education Act, the Statutes, and other internal regulations of CTU, in particular the Study and Examination Regulations for Students of CTU, unless the student enrolled for a programme offered by FNSPE. In such case they abide by the Statutes of FNSPE and its internal regulations.

Article 5 – Scholarships and fellowships

1. Foreign students admitted to a Czech study programme may qualify for a scholarship or a fellowship.
2. Foreign students on a foreign language programme - in accord with Art.2 par. 3 and par.4 of these Policies and Procedures - may obtain a scholarship or fellowship awarded by the Dean or the Rector in compliance with the Scholarship Code of the CTU.
3. Claims to and payment of a scholarship or fellowship are subject to the Scholarship Code of the CTU

Article 6 – Fees for tuition

1. Foreign students on a full-time accredited programme – in accord with Art.2 par. 2 and par.3 of these Policies and Procedures shall pay admission fees and fees for tuition according to sec.58 par.4 of the Act on Higher Education and Article 11 of the Statutes of the CTU, inclusive of relevant fees for tuition of a foreign language study programme, if appropriate.
2. Foreign students on exchange programmes in accord with sec. 2 par. 4 of the Act on Higher Education are exempt from admission fees and fees for tuition as stipulated by Sec. 58 par. 4 of the Act on Higher Education.
3. Foreign students on part-time courses of lifelong learning follow the contract conditions of the course.
4. Fees for students admitted to Joint-degree Doctoral Programmes are set by inter-university agreements and contracts.
5. The deadlines and forms of payment of fees as well as possible sanctions for failure to pay them are subject to Article 11 of the Statutes of the CTU and Article 13 of the Study and Examination Regulations for Students of CTU.

Article 7 – Temporary and final provisions

- 1.The Policies and Procedures for Admission of Foreign Students to Study Programmes at FNSPE were approved by the Academic Senate of FNSPE on 13th November 2017.
2. The Policies and Procedures come into effect on the date of approval by the Academic Senate of the CTU.

Ing. Tomáš Hobza, Ph.D.

Chair

Academic Senate of FNSPE

Professor Ing. Igor Jex, DrSc.

Dean

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